

REQUEST FOR QUOTATION:
**Guidance and training framework
for suicide and self-harm
prevention in the Further
Education sector
in Wales**

September 2026

1. Company Information

Company Name	Colleges Wales / Colegau Cymru Limited (Parent company of Fforwm Services Limited)
Company Number	2832103
Charity Number	1060182
Subsidiary Company	Fforwm Services Limited
Subsidiary Company Number	3066192
VAT Number	655 9801 02
Registered Office and operational address	Unit 7, Cae Gwyrdd Greenmeadow Springs Tongwynlais Cardiff CF15 7AB
Project Team	Siân Holleran Kelly Edwards
Telephone	029 2052 2500
Contact Email	Sian.Holleran@CollegesWales.ac.uk Kelly.Edwards@ColegauCymru.ac.uk

2. Background

ColegauCymru is an education charity which promotes the public benefit of further education in Wales. We believe that all learners have the right to world-class education, delivered in a safe, diverse and inclusive setting and within a sector which supports the wider community, employers and the economy.

We also convene the Further Education Principals' Forum, which represents the interests of further education (FE) providers.

We undertake research and policy development and provide practical support to the FE community. Working closely with Medr, Welsh Government, their agencies, and other stakeholders, we help shape policies affecting the FE sector, their learners and staff.

ColegauCymru is the voice of further education in Wales.

Fforwm Services Limited is a private limited company and wholly owned subsidiary of CollegesWales. It is a platform through which commercial, income-generating activity is channelled, and which allows us to facilitate sector-specific events, training and conferences.

3. Rationale

- 3.1 In April 2025, Welsh Government launched a 10-year suicide prevention and self-harm strategy, supported by a 3-year delivery plan, aiming to reduce suicide rates and improve support for those affected.
- 3.2 ColegauCymru, with funding from [Medr](#), the funder and regulator of tertiary education in Wales, is commissioning the development of guidance and a training framework for suicide and self-harm prevention for the FE sector.
- 3.3 The guidance and training framework will need to build on existing knowledge, guidance and best practice currently available.
- 3.4 There will need to be an emphasis on the 'collective responsibility' of all staff in FE colleges as seen in the HE guidance 'Collective responsibility, collective action to prevent student suicide' which was published in September 2024. Alignment with this HE publication would be highly desirable.
- 3.5 The project will also need to take account of Medr's regulatory system, including conditions on staff and student welfare which came into force on 1 August 2026, and the Common Mental Health Framework which is currently being developed in partnership with colleagues across the tertiary sector.

4. The Project

- 4.1 ColegauCymru invites proposals from organisations that will:
 - engage with a variety of staff in the FE colleges to ensure that the guidance adopts a whole organisation approach and reflects the distinct needs of the sector.
 - act on advice from staff in the FE colleges in relation to the presentation and format of the guidance document to ensure that it is a practical document that will be used proactively.

- consult with specialist organisations already working with the FE colleges in this area of work to identify good practice and share more widely
- involve external bodies in vocational areas such as agriculture and construction (others may exist) that have specific guidance in relation to suicide prevention
- consult with Higher Education (HE) staff leading on suicide prevention and explore what guidance is needed when learners transition from FE to HE

5. Requirements

- 5.1 The supplier should submit the work to ColegauCymru in the form of a final document in English. ColegauCymru will be responsible for the design and translation of the guidance.
- 5.2 The work is expected to start on **5 October 2026** with a draft version of the guidance to be submitted to ColegauCymru by **5 February 2027** and a final version of the guidance to be completed by **19 February 2027**.
- 5.3 The bid should explain the methodology that will be used to achieve the project output and must include the following:
 - Online and/or face to face meetings with a variety of staff in all the FE colleges in Wales (guided by ColegauCymru).
 - Online and/or face to face meetings, following desk research and/or introductions from FE staff, with specialist external organisations that already work or could work more widely with colleges on suicide prevention.
 - Online and/or face to face meetings with specific vocational sector organisations to explore more specialist areas of support and guidance.
 - Online and/or face to face meetings with HE leads for suicide prevention to ensure that there is a section in the guidance on the transition from FE to HE.
- 5.1 Suppliers are expected, as part of their application, to declare any relationship or association with a person or persons significant employee, elected or nominated in the institutions falling within the scope of the survey.
- 5.2 The supplier is expected to complete a pricing schedule which is inclusive of VAT. The maximum budget available for this work is £42,000 including VAT.

6. Use of Findings

- 6.1 Once the guidance has been completed, it will be launched bilingually for use in the FE colleges in Wales. ColegauCymru will also share the guidance with the Suicide Prevention and Self-Harm in FE Colleges and Universities Community of Practice.

7. Timescales

The timescales are as follows:

Date	Activity
2 September 2026	ColegauCymru to share the Invitation to Quote to selected organisations and share on its website
30 September 2026	Proposals submitted to ColegauCymru
5 October 2026	Successful organisation notified and contracting is undertaken
12 October 2026	Project Initiation meeting and start of project
5 February 2027	Draft guidance to ColegauCymru
19 February 2027	Final guidance shared with ColegauCymru

Proposals should be submitted by email to Sian.Holleran@CollegesWales.ac.uk by **5.00pm** on **Wednesday 30 September 2026**.

The project team welcomes queries about this quotation up to **Wednesday 23 September 2026**. No correspondence or queries will be addressed during the period in which a contract decision is being made.